



GHG enables ASEC to become DCAA Compliant for Timekeeping

GHG automates the enforcement of DCAA timekeeping regulations while providing integration with existing QuickBooks for employees and consultants

"the product provides me with a solution (for both employees and consultants) that is DCAA approved and interfaces with Quickbooks flawlessly...." "Re-keying leads to errors. With eTSS and its interface to our accounting system, there is no need for re-keying - - thus, driving the potential for errors to nearly zero."

Curtis D. Carlson

VP & CFO

Advanced Systems Engineering Corporation

SUCCESS STORY

GHG Corporation

AT A GLANCE:

Customer:

ASEC

Location:

Vienna, VA

Industry:

Government

Business Challenge:

ASEC needed a DCAA compliant timecard solution that integrated well with Quickbooks for its employees and Consultants.

Solution:

Implement GHG's eTSMS product including time and attendance.

Results:

ASEC is able to automatically enforce DCAA guidelines for time, which has ensured DCAA Compliance and passing DCAA audits.

Customer Profile

Advanced Systems Engineering Corporation (ASEC) was founded in June 1991 to provide engineering, technical and programming support services to the US Government. We provide our customers with knowledge that effectively illustrates how Information Technology (IT) can help their organization achieve its mission and goals. Our enterprise architecture efforts include the development of baseline (as-is) and target (to-be) logical architectures for our customer's business, data, services, information and infrastructure - - to include gap analyses, sequencing plans and reference models.

Business Challenge

ASEC's business processes were largely paper-based with the exception of accounting. Wanting to ensure DCAA Compliance. ASEC searched for a web-based, integrated business solution that would function seamlessly with their existing QuickBooks accounting system. After searching for a cost-effective solution, ASEC discovered GHG Corporation and the eTSMS Solution.

Solution Overview

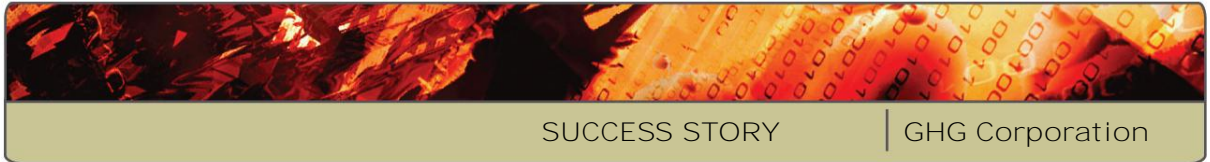
GHG's electronic Time Sheet Management Solution (eTSMS) is Java-driven, web-based application that runs on Apache Tomcat and stores information on Microsoft's SQL Server. They offer remote hosting or can install the system in-house. We opted for the in-house install and found GHG's support team to be polite and competent. The install only took a couple of hours after which we had a functional time card system in place. The timecard data is easily backed up and restored using a variety of database management tools - some of which can be obtained at no cost.

Business Benefits

ASEC's decision to use the eTSMS has resulted in several benefits.

- Enable DCAA Compliance for Time and Attendance for both employees and consultants
- Flawless interface with Quickbooks
- Reduced data entry errors to almost zero





GHG Corporation's electronic Time Sheet Management Software (eTSMS) which includes:

electronic Time Sheet Management Solution (eTSMS): Provides a secure, password-protected system for tracking and management of employees' time by project, department, customer or other user defined category, available to employees and managers anywhere, anytime, from Internet-enabled computers.

electronic Pay Stub Solution (ePSS): A secure, easy-to-use Web-based tool that empowers employees to view their current and/or past pay stubs as needed, from Internet-enabled computers.

electronic Human Resource Management Solution (eHRMS): A secure Web-based, database driven solution that centralizes vital employee data including compensation, benefits, contract histories, and security clearance status which results in improved data accuracy, better management oversight, and reduced administrative costs.

GHG's Installation, Customization and Training Services: GHG's technical experts worked with ASEC to integrate and customize eTSMS to meet their specific requirements

What makes eTSMS DCAA Compliant:

Requires Daily entry of time: The system will automatically require employees to enter a reason for entering time on a previous day on their timesheet.

Requires 2 signatures: The system requires 2 signatures, one for the employee and one from the supervisor. Only the assigned supervisor can approve the timesheet, and all electronic signatures are date and time stamped.

Provides an Audit Trail: All activity on the timesheet is detailed in an audit trail at the bottom of each employee's timesheet. All actions are date and time stamped to reflect the actual time of the action.

Limits employees to only assigned project codes: Each employee will only be able to charge hours to those project codes that they have been assigned.

Allows for Correction Timesheets: Once the employee has submitted their timesheet, and it has been processed. They have the ability to create a correction timesheet and submit it. The system will keep track of both the original and correction timesheets. The system will automatically send an e-mail to notify the supervisor once a correction timesheet has been created.

"Implementation was handled very professionally and in a timely manner." "Each email request for assistance was met with an email letting me know that my request had been received. Shortly thereafter, I would get a response.... Customer service is very responsive and knowledgeable."

Curtis D. Carslon
VP & CFO

Advanced Systems Engineering Corporation

FOR MORE INFORMATION VISIT:

GHG Corporation
www.ghg.com

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