



GHG enables Makai Ocean Engineering to become DCAA Compliant for Timekeeping and Pass Audit!

GHG automates the enforcement of DCAA timekeeping regulations while providing seamless integration with existing QuickBooks accounts

"GHG's electronic Time Sheet Management Solution was the best product available in the marketplace to meet both our corporate accounting standards and DCAA compliance."

Michael Nedbal
Operations Coordinator
Makai Ocean Engineering

SUCCESS STORY

GHG Corporation

Customer Profile

Founded in 1973, Makai Ocean Engineering has been successful in designing large deepwater pipelines for renewable energy resources such as SeaWater Air Conditioning (SWAC) and Ocean Thermal Energy Conversion (OTEC). Makai also is heavily involved in providing submarine cable planning, simulation and installation software to the commercial and military sectors. Makai has received numerous awards for their outstanding work in marine technology involving deep-sea cables and pipelines.

Business Challenge

Recent involvement in government contracts resulted in several audits, which revealed some issues with Makai's accounting procedures. Specifically, Makai's timecard spreadsheets, based on Lotus 1-2-3, were not DCAA compliant. Makai needed a DCAA compliant timecard solution that integrated well with QuickBooks. Furthermore, the timecard software needed to be based in-house, not hosted on a remote server.

Solution Overview

GHG's electronic Time Sheet Management Solution (eTSMS) is Java-driven, web-based application that runs on Apache Tomcat and stores information on Microsoft's SQL Server. They offer remote hosting or can install the system in-house. We opted for the in-house install and found GHG's support team to be polite and competent. The install only took a couple of hours after which we had a functional time card system in place. The timecard data is easily backed up and restored using a variety of database management tools – some of which can be obtained at no cost.

Business Benefits

Makai's decision to use the eTSMS has resulted in several benefits:

- Enabled DCAA compliance for time and attendance.
- Direct importation of timecard data into QuickBooks has resulted in a more accurate and efficient payroll process.
- Ease of use and portability (only requires a web browser) saves time and money.

AT A GLANCE:

Customer:

Makai

Location:

Oahu, Hawaii

Industry:

Government

Business Challenge:

Makai needed a DCAA compliant timecard solution that integrated well with QuickBooks.

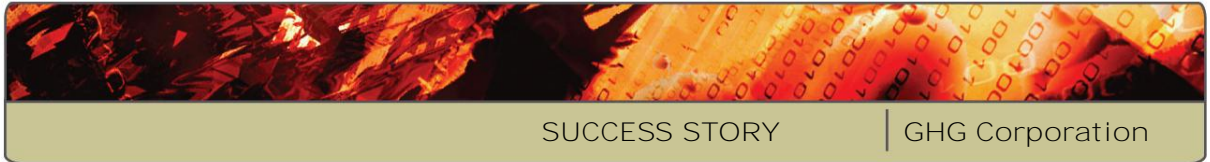
Solution:

Implement GHG's eTSMS product including time and attendance.

Results:

Makai is able to automatically enforce DCAA guidelines for time, which has ensured DCAA Compliance and passing DCAA audits.





GHG Corporation's electronic Time Sheet Management Software (eTSMS) which includes:

- electronic Time Sheet Management Solution (eTSMS): Provides a secure, password-protected system for tracking and management of employees' time by project, department, customer or other user defined category, available to employees and managers anywhere, anytime, from Internet-enabled computers.
- electronic Pay Stub Solution (ePSS): A secure, easy-to-use Web-based tool that empowers employees to view their current and/or past pay stubs as needed, from Internet-enabled computers.
- electronic Recruiting and Staffing Management Solution (eRSMS): Automates the recruiting and staffing process by providing a central repository for all vital recruiting data, and by facilitating quick and easy posting of job openings to both internal and external Web-sites resulting in shortened hiring cycles.
- electronic Human Resource Management Solution (eHRMS): A secure Web-based, database driven solution that centralizes vital employee data including compensation, benefits, contract histories, and security clearance status which results in improved data accuracy, better management oversight, and reduced administrative costs.
- GHG's Installation, Customization and Training Services: GHG's technical experts worked with MRI to integrate and customize eEMS to meet their specific requirements

What makes eTSMS DCAA Compliant:

- Requires Daily entry of time: The system will automatically require employees to enter a reason for entering time on a previous day on their timesheet.
- Requires 2 signatures: The system requires 2 signatures, one for the employee and one from the supervisor. Only the assigned supervisor can approve the timesheet, and all electronic signatures are date and time stamped.
- Provides an Audit Trail: All activity on the timesheet is detailed in an audit trail at the bottom of each employee's timesheet. All actions are date and time stamped to reflect the actual time of the action.
- Limits employees to only assigned project codes: Each employee will only be able to charge hours to those project codes that they have been assigned. In addition, project codes can be given a start and end date; therefore, employees will not be able to charge to project codes that have been ended.
- Allows for Correction Timesheets: Once the employee has submitted their timesheet, and it has been processed. They have the ability to create a correction timesheet and submit it. The system will keep track of both the original and correction timesheets. The system will automatically send an e-mail to notify the supervisor once a correction timesheet has been created.

"We tested other timecard solutions but none of them satisfied our accounting standards. The bottom line was that the GHG's electronic Time Sheet Management Solution was the only software that we trusted to integrate well QuickBooks."

Michael Nedbal
Operations Coordinator
Makai Ocean Engineering

FOR MORE INFORMATION VISIT:

GHG Corporation
www.ghg.com

Quick Books
www.quickbooks.com

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