



Certified Payroll is as easy as clicking the mouse.

November, 2005

Completing Certified Payroll reports for several prevailing wage jobs in a timely fashion and creating accurate reports for submission in order to get paid in a timely manor were major issues for Kimo Constructors, Inc. of Bosque Farms, NM; an 8-year old heavy highway contractor performing work mainly on prevailing wage jobs with approximately 2.4 million dollars in annual revenue.

Case Study

Kimo Constructors, Inc.

No matter how many employees we have or how many jobs we have going, certified payroll is as easy as clicking the mouse.

Chris Gillespie, Administrator

Business Challenge:

Processing payroll for anywhere from 10-50 employees a week for an average of 4 jobs requiring certified payroll reports had Chris Gillespie, Administrator for Kimo Constructors, Inc., spending 4 to 8 hours each week manually completing reports. This caused too many errors and took too long. Chris Gillespie began searching for a way to make reporting faster, more efficient, and more accurate in order for the company to be paid without any delays.

At a Glance:

- *Kimo Constructors, Inc. needed to find a better way to complete certified payroll reports on time*
- *It was critical for Kimo Constructors to find a better way to handle certified payroll reports in order to get paid faster*
- *Manually creating reports caused too many errors and took too long*
- *Reports not submitted on time cause payment delays*

Finding a Solution:

Having used QuickBooks since 1991, Gillespie began an online search for a program that did certified payroll reports, which would hopefully integrate with QuickBooks, and found Certified Payroll Solution (CPS) by Sunburst Software Solutions, Inc. After visiting the website and reading an article about how the CPS program interfaced with QuickBooks in a read-only fashion, she decided that the program was the right one for her company.

"I needed to find a faster, more efficient, more accurate way to generate reports", says Chris. "The only other option available was to hire someone else to complete the reports. This (CPS) was the first program I had seen that integrates with QuickBooks in order to create certified payroll reports. As soon as I read the information on the program, I was sure it would improve the process tremendously - so I bought it."

Gillespie also knew that by using the time tracking and payroll information she had already entered in QuickBooks that CPS would generate certified payroll reports faster and more accurately than could be created by hand.



Certified Payroll is as easy as clicking the mouse.

Add-On Specifics—Installation, Setup, and Support:

Certified Payroll Solution was easy to install and set-up. It only took 2 to 4 hours to setup up everything in QuickBooks and CPS and then it only took the first couple of times running the program to learn how CPS and QuickBooks “share” the QuickBooks Job, Employee and Payroll data.

When asked about technical support for the product, Chris says she only had to contact the support staff once or twice during her setup of the program. “They are very knowledgeable and helpful.”

Results:

With QuickBooks and CPS working in tandem since July 2001, Gillespie now knows that her reports are done on time and are done right.

Instead of taking her 4-8 hours, producing certified payroll reports now takes her 10-15 minutes. “It has gone from hours to minutes to get it done and I know it is right.”

Producing certified payroll reports is now as easy as clicking a button.

Gillespie can now focus her extra time and energy on other parts of the business and if she is required to go back and rerun old reports, all she has to do is click a button.

At a Glance:

- *Easy to install and setup*
- *Technical support staff is knowledgeable and helpful*
- *Have used QuickBooks and CPS in tandem since July 2001*
- *Generating reports has gone from hours to minutes*
- *Recommended the use of QuickBooks with CPS to multiple contractors and has helped to setup CPS for several of them*

Would you recommend Certified Payroll Solution to other contractors?

“I have recommended CPS to several contractors in the area”, says Chris, “and have one that should be ordering it next week.”

A good example of how well this program works... I had a contractor call me the first part of this week, They were missing 8 weeks of certs from the beginning of 2004. It was easier to go back and run these on CPS than to go upstairs and dig through a box!!

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